

Presbyterian Community Nursery School

150 Pittsburgh Avenue Massapequa, NY 11758 Phone: (516) 541-0864 Fax: (516) 541-3368
www.PresbyterianCommunityNurserySchool.com

REGISTRATION FORM 2021/2022 School Year

Thank you for your interest in the Presbyterian Community Nursery School. Registration is on a first-come, first-serve basis. You must include the form, registration fee, and two self-addressed, stamped envelopes. Incomplete registrations will be returned. Please note that your child(ren) must be two-years old by May 1, 2021 to be eligible for the Next-Step program, three-years old by December 1, 2021 to be eligible for the Nursery Program and four-years old by December 1, 2021 to be eligible for the Pre-Kindergarten Program.

In order to avoid your child being placed on a class/session waiting list, please submit your registration form as soon as possible.

Students entering our school must be potty trained.

All children are required to wear masks.

Important directions listed below:

- 1) **Enrollment Form** – If you are enrolling more than one child, please use one form per child. You will hear from us immediately if you DO NOT get your 1st session choice.
- 2) **Registration Fee of \$75.00 per child** (check or money order only – payable to Presbyterian Community Nursery School or PCNS). The registration fee is **NON-REFUNDABLE**.
- 3) **Two envelopes (SELF ADDRESSED & STAMPED)**. The envelopes will be used to mail your Session Confirmation and Class Assignment/Parent Procedures (sent in August).
- 4) Classes are selected based on birth date. **We do not take teacher requests.**

SESSION TIMES: Nursery/Pre-K AM 9:00 – 11:30 PM 12:30 – 3:00 Next-Step AM 9:15 – 11:15 PM 12:30 – 2:30

Nursery and Pre-K arrival and dismissal times will be staggered. This is to ensure less traffic between classes. Some classes will come in at 8:45 am and will be dismissed at 11:15 am, others at 9:00 am and be dismissed at 11:30 am. Afternoon class times will also differ by 15 minutes.

MONTHLY TUITION:

Two Day Next-Step Program	\$195.00
Two Day Nursery Program	\$225.00
Three Day Nursery or Pre-K Program	\$280.00
Four Day Nursery or Pre-K Program	\$320.00
Five Day Nursery or Pre-K Program	\$350.00

Pre-K Science/Cooking Enrichment Program \$195.00

Tuition for this program is in addition to the regular Pre-K tuition and runs Oct. through June.

Session Times: Monday and Wednesday 12:15 – 2:15 PM

*****Tuition is due on or before the 1st of each month*****

TUITION POLICIES:

*There will be an automatic late charge of \$20.00 for payments made after the 5th of the month.

*Presbyterian Church members and siblings are afforded a discount on their tuition.

*No refund on monthly tuition for illness or if you withdraw your child from school.

*Tuition payments are based on a ten month schedule; classes begin in September and end in June.

*If you refer a **new** Next-Step, Nursery or Pre-K **family** who enrolls in our school and pays tuition through December 2021, you will receive a \$50 tuition credit in January. The maximum is three new students for a total of \$150.00. Please see the office for further details.

Please keep this letter as a reference.

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REGISTRATION FORM FOR 2021/2022 School Year

Child's Name _____ Male Female Birth date _____

Name of Parent(s): _____ Phone #: _____

Address: _____

Email Address: _____ Cell Phone # _____

___ Presbyterian Church Member

___ Number of siblings attending Nursery School or Next-Step (Tot-Time not included)

Have any siblings ever attended Presbyterian Community Nursery School? If so, please list:

Name: _____ Year Attended: _____

Name: _____ Year Attended: _____

Please number the sessions you are requesting by indicating your 1st, 2nd, or 3rd choice.

Opening a class will depend on the number of children enrolled.

Next-Step 2 ½ Year Old Drop-Off Program (Must be 2 years old by May 1, 2021)

Tuesday/Thursday (Runs October – June)

AM Session 9:15am – 11:15am _____ PM Session 12:30pm – 2:30pm _____

Nursery (Must be 3 years old by December 1, 2021)

TWO DAY PROGRAM

Tuesday/Thursday

AM Session 9:00-11:30 _____

PM Session 12:30-3:00 _____

THREE DAY PROGRAM

Mon/Wed/Friday

AM Session 9:00-11:30 _____

PM Session 12:30-3:00 _____

FOUR DAY PROGRAM

Monday-Thursday

AM Session 9:00-11:30 _____

PM Session 12:30-3:00 _____

FIVE DAY PROGRAM

Monday-Friday

AM Session 9:00-11:30 _____

PM Session 12:30-3:00 _____

Pre-Kindergarten (Must be 4 years old by December 1, 2021)

THREE DAY PROGRAM

Mon/Wed/Friday

AM Session 9:00-11:30 _____

PM Session 12:30-3:00 _____

FOUR DAY PROGRAM

Monday-Thursday

AM Session 9:00-11:30 _____

PM Session 12:30-3:00 _____

FIVE DAY PROGRAM

Monday-Friday

AM Session 9:00-11:30 _____

PM Session 12:30-3:00 _____

* Nursery and Pre-K arrival and dismissal times will be staggered. This is to ensure less traffic between classes. Some classes will come in at 8:45 am and will be dismissed at 11:15 am, others at 9:00 am and be dismissed at 11:30 am.

Afternoon class times will also differ by 15 minutes.*

Enrichment Program (for Pre-K only)

Mon/Wed 12:15- 2:15 pm _____

Classes are selected based on birth date. We are not able to take teacher requests.

* I have read and understand the school tuition policies outlined in the cover letter:

Parent's Signature: _____ Date: _____

Check enclosed: _____ Check #: _____ Referred by: _____